

**WELL DEFINED INSPECTION PROCEDURE AND CHECKLIST FOR
REGISTRATION / RENEWAL OF PROPERTY MARK AND ISSUE OF
TRANSIT PERMIT PERMISSION FOR NON-EXEMPT TREE SPECIES
OTHER THAN RED SANDERS**

1. After the receipt of the application with relevant documents (mentioned below in the check-list) from the DFO, the Assistant Conservator of Forests (ACF) or the Forest Range Officer (FRO) shall inform the applicant the date of inspection (SMS to the registered mobile).
2. The applicant shall be available on the specified date of inspection and shall provide all the originals of the submitted documents for the ACF/ FRO to verify.
3. The applicant shall accompany the ACF/ FRO during the field visit and show the **trees felled / timber stored** proposed to be transported.
4. The ACF/ FRO shall estimate the volume of the timber proposed for transport and a voidah period required for the transport
5. If the **trees felled / timber stored** qualifies for issue of transport permit after verification, the departmental hammer mark shall be affixed on the timber proposed to be transport.
6. ACF/ FRO shall submit the inspection report **within 15 days** on receipt of the application from the DFO.

CHECKLIST

- a. Chitta and adangal of the land issued by concerned authority
- b. Ownership certificate issued by VAO (Village Administrative Officer)
- c. FMB sketch of the land from where trees were felled.
- d. Sale deed copy if the purchaser requires permit.
- e. Power of attorney in case any authorized agents needs permit.
- f. Copy of Felling Intimation to the District Forest Officer or Felling Permission issued by the District Forest Officer in case of Black Wood, Rose Wood and Teak.
- g. List of tree(s)/timber species proposed to be transport.

S.No	Tree species name	Volume (in tones)
Total Volume		

**WELL DEFINED INSPECTION PROCEDURE AND CHECKLIST FOR
REGISTRATION / RENEWAL OF PROPERTY MARK AND ISSUE OF
TRANSIT PERMIT PERMISSION FOR RED SANDERS**

1. After the receipt of the application with relevant documents (mentioned below in the check-list) from the DFO, the Assistant Conservator of Forests (ACF) or the Forest Range Officer (FRO) concerned shall inform the applicant the date of inspection (SMS to the registered mobile).
2. The applicant shall be available on the specified date of inspection and shall provide all the originals of the submitted documents for the ACF/ FRO to verify.
3. The applicant shall accompany the ACF/ FRO during the field visit and show the **trees felled / timber stored** proposed to be transported.
4. The ACF/ FRO shall estimate the volume of the red sanders wood proposed for transport and a voidah period required for the transport
5. If the trees felled / timber stored qualifies for issue of transport permit after verification, the departmental hammer mark shall be affixed on the timber proposed to be transport.
6. ACF/ FRO shall submit the inspection report **within 15 days** on receipt of the application from the DFO.

CHECKLIST

- a. Chitta and adangal of the land issued by the concerned authority
- b. Ownership certificate issued by VAO (Village Administrative Officer)
- c. FMB sketch of the land from where trees were felled.
- d. Sale deed copy if the purchaser requires permit.
- e. Power of attorney in case any authorized agents needs permit.
- f. Copy of Felling Intimation to the District Forest Officer or Felling Permission issued by the District Forest Officer for Red Sanders proposed for transport.
- g. Certificate of origin is compulsory for the traders and subsequent export of such red sander wood and its derivatives.
- h. List of tree(s)/timber species proposed to be transport.

S.No	Tree species name	Volume (in tones)
Total Volume		