

**PROCEDURE FOR PROPERTY MARK REGISTRATION/ RENEWAL AND
ISSUE OF TREE TRANSPORT PERMIT**

1	Competent Authority	Forest Department, Government of Tamil Nadu
2	Stage	Procedure for property mark registration/ renewal and issue of tree transport permit.
3	Approving Authority	District Forest Officer (DFO)
4	Pre-conditions for application procedure	<p>1. Tree (timber) transit is being governed by Tamil Nadu Timber Transit Rules 1968. For the purpose of regulating the transit of timber in the state of Tamil Nadu, the Tree species have been broadly classified in to two categories as follows:</p> <ol style="list-style-type: none"> a. Exempted tree species b. Non exempted tree species <p>2. In case of exempted tree species, the timber or logs of such species does not require permits for transportation from one place to another. The list of exempted tree species is provided in Annexure 1.</p> <p>3. The Non-exempted tree species (all tree species not found in Annexure 1), require legal permits for transit. Registration of property mark is mandatory for the issue of tree transit permit. This could be applied simultaneously along with tree transit permit.</p> <p>4. The procedure for issue of transit permit varies depending on the species:</p> <ol style="list-style-type: none"> i. Non-exempt tree species other than red sanders species is elaborated in Procedure I below. ii. Red sanders species is elaborated in Procedure II below. <p>Note:</p> <p>Timber excludes bamboos and fuel billets not exceeding 12 decimetres in length. All sawn timber where the smallest dimension is less than 5 cm in thickness and does not exceed 12 decimetres in length shall not qualify as "timber" for fixing department hammer marking.</p>
5	Procedure I and Documents Required	<p align="center">Procedure for property mark registration and issue of transit permits for Non-exempt trees other than Red Sanders Trees/ Timber</p> <p>1. Apply in the online web portal www.forests.tn.gov.in for property mark registration/ renewal and issue of transit</p>

permit along with all required documents and fee.

Documents Required (to be uploaded in the portal):

- a. Extract of Chitta and adangal of the land issued by concerned authority
- b. Ownership certificate issued by VAO (village administrative officer)
- c. FMB sketch of the land from where tree were felled.
- d. Sale deed copy of timber (if the purchaser requires permit).
- e. Power of attorney (in case any authorized agents needs permit).
- f. Fee receipt (scanned copy of Treasury Challan)
(Challan available at the online application portal)

Fee specified below to be paid:

Registration of Property mark: Rs. 200

Renewal of Property mark: Rs. 50

(The fee once paid by the applicant shall not be refunded under any circumstances.)

2. The District Forest Officer (DFO) shall examine the application and other documents furnished by the applicant and verify the following:
 - details related to distinctive property mark
 - information relating to the locality, quantity of wood available and any other details required in order to give effect to the rules
3. In case of any clarification to be made to the applicant, the DFO shall raise queries in the portal **within 7 days** on receipt of the application.
4. If clarification is not required or after clarification, the DFO shall forward the application to the concerned Assistant Conservator of Forests(ACF) or the Forest Range Officer (FRO) for the inspection, who shall inspect the stored timber and shall affix the departmental hammer mark on the timber.
5. On completion of the hammer marking on the timber to be transited, inspection report shall be type online and uploaded in the portal within **48 hrs** from the date of inspection. *(The inspection and submission of inspection report shall be completed **within 15 days**)*
6. In parallel, the property mark shall be registered at the District Forest Office and a certificate will be granted/ uploaded by the DFO on the registration of the property mark **within 20 days**.

		<p>7. Fulfilling all the criteria, the transit permit permission shall be digitally signed and uploaded by the DFO within 3 days after uploading the inspection report and shall be communicated to the concerned Forest Range Officer and to the owner of the trees requiring transit permit. (The District Forest Officer may also refuse to grant such permission, after recording the reason therefore).</p> <p>8. Based on the transit permit permission issued by DFO, the RFO collects the prescribed fee of Rs.50/- for each permit and issues the permit as and when requested by the applicant.(one permit/10 tonnes or one permit/vehicle whichever is applicable)</p> <p>9. The RFO should send the copy of the issued transit permit to DFO for uploading in the website</p> <p>Timeline for issue of transit permit: maximum of 25 days Property mark – maximum of 20 days</p>
6	<p>Procedure II and Documents Required</p>	<p>Procedure for property mark registration and issue of transit permits for Red Sanders Trees/ Timber</p> <p>1. Apply in the online web portal www.forests.tn.gov.in for property mark registration/ renewal and issue of transit permit along with all required documents and fee to the District Forest Officer (DFO).</p> <p>Documents Required (to be uploaded in the portal):</p> <ol style="list-style-type: none"> Extract of Chitta and adangal of the land issued by concerned authority Ownership certificate issued by VAO (village administrative officer) FMB sketch of the land from where tree were felled. Sale deed copy if the purchaser requires permit. Power of attorney in case any authorized agents needs permit. Fee receipt (scanned copy of Treasury Challan) <i>(Challan available at the online application portal)</i> <p>Fee specified as below: Registration of Property mark: Rs. 200 Renewal of Property mark: Rs. 50 (The fee once paid by the applicant shall not be refunded under any circumstances.)</p> <p>2. The DFO shall examine the application and other documents furnished by the applicant and verify the</p>

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- details related to distinctive property mark
- information relating to the locality, quantity of wood available and any other details required in order to give effect to the rules

3. In case of any clarification to be made to the applicant, the DFO shall raise queries within **7 days** on receipt of the application.
4. If clarification is not required or after clarification, the DFO shall forward the application to the concerned Assistant Conservator of Forests (ACF) or the Forest Range Officer (FRO) for the inspection, who shall inspect the stored timber and shall affix the departmental hammer mark on the timber.
5. On completion of the hammer marking on the timber to be transited report shall be type online and uploaded in the portal within **48 hrs** from the date of inspection. (*The inspection and submission of inspection report shall be completed **within 15 days***)
6. Fulfilling all the criteria, the transit permit permission shall be uploaded by the DFO within **10 days** (transit within State)/ **20days** (transit outside the State) and shall be communicated to the concerned Forest Range Officer and to the owner of the trees requiring transit permit.(The District Forest Officer may also refuse to grant such permission, after recording the reason therefore).
7. Based on the transit permit permission issued by DFO, the FRO collects the prescribed fee of Rs.50/- for each permit and issues the permit as and when requested by the applicant.(one permit/10 tonnes or one permit/vehicle whichever is applicable)
8. The FRO should send the copy of the issued transit permit to DFO for uploading in the website

Regulations for transit of Red Sander wood

1. For within the Tamil Nadu State limit, the concerned District Forest Officer obtains the approval of Conservator of Forest before issuing transit permit in case the quantity of the cleaned Red Sander wood including converted article exceeds **10 MT**.
2. The person who receives the Red Sander

		<p>logs/woods/chips/powder/article needs to inform to DFO having jurisdiction over the proposed storage facilities within 24 hours of receipt of such property and apply for possession certificate with proper documents.</p> <p>3. For transport of Red Sander timber, logs/woods/chips/powder/article or its derivatives to outside the state of Tamil Nadu and country, the District Forest Officer needs to get prior approval of the Principal Chief Conservator of Forest, Chennai irrespective of the quantity.</p> <p>4. In case of Red Sander trees found fallen/broken/damaged due to natural calamity, the applicant shall inform DFO concerned within 15 days of such events and apply for property mark/ transit permit to intermediate depot.</p> <p>5. Certificate of origin is compulsory for the traders and subsequent export of such red sander wood and its derivatives.</p> <p>Timeline for issue of transit permit for Red Sander Wood: within the state maximum –32 days and outside the State maximum – 42 days.</p>
7	Important additional information	<ul style="list-style-type: none"> • As per Rule 3-A of the Tamil Nadu Maintenance of Accounts in respect of Scheduled Timber for Industrial or Commercial Purposes Rules, 1988, a person can store more than 0.5 cubic meter of Scheduled timber without distinguishable Government mark or property mark affixed on such Scheduled timber if such Scheduled timber is obtained by felling standing trees in his own land or in any other person's private land and he has informed the District Forest Officer having jurisdiction over the area, fifteen days in advance of such storage and has applied for property mark within fifteen days of such storage. • For other non-exempt non-scheduled trees, the application for registration of the property mark is to be submitted soon after felling of the trees.

ANNEXURE-1

EXEMPTED TREE/TIMBER SPECIES

S. No.	Botanical name	Tamil name	Trade name
1	<i>Prosopis juliflora</i>	Seemaikaruvel or Velikaruvai	The Mesquite
2	<i>Casuarina equisetifolia</i>	Savukku	Casuarina
3	<i>Leucaena leucocephala</i>	Savundal	Subabul
4	<i>Borassus flabellifer</i>	Panai	Palmyrah
5	<i>Erythrina indica</i>	Kalyanamurungai	Dadops
6	<i>Acacia planifrons</i>	NattuOdai	Umbrella thorn
7	<i>Acacia leucophloea</i>	Velvelan	White Bark Acacia Panicked Acacia
8	<i>Ailanthus excelsa</i>	Perumaram, Pinari, Pimaram	Maharukh
9	<i>Albizzia lebeck</i>	Vagai	Maharukh, East Indian Walnut, Siris
10	<i>Anacardium occidentale</i>	Munthiri	Cashew
11	<i>Anthocephalus cadamba</i>	VellaKadambu, Kola-aiyila	Kadam
12	<i>Artocarpus heterophyllus</i>	Pala	Jack
13	<i>Azadirachta indica</i>	Vembu	Neem, Margosa
14	Bamboo (All species)	Mungil	Bamboo
15	<i>Bombax ceiba</i>	Elavamaram, Mullilavu, Ilavu	Red silk cotton tree, Kapok
16	<i>Caesalpinia sappan</i>	Sapangu, Patunga	Sappan
17	<i>Cassia siamea</i>	Ponnavarai, Manjakonnai	Cassia
18	<i>Casuarina junghuhniana</i>	Savukku	Casuarina
19	<i>Ceiba pentandra</i>	Elavampanju, Ulagamaram	White silk cotton tree, Kapok
20	<i>Dalbergia sissoo</i>	Sissoo, Shisham	Sissoo
21	<i>Erythrina</i> (All species)	KalyanaMurungai, Murukku	Coral tree
22	<i>Eucalyptus</i> (All species except <i>E.globulus</i> and <i>E.grandis</i>)	Thailamaram (excepting Karpuramaram)	Eucalyptus
23	<i>Gmelina arborea</i>	Kumil, Kumalan, Kumla	Gamari
24	<i>Hevea brasiliensis</i>	Rubber maram	Rubber
25	<i>Hibiscus tiliaceus</i>	Neerparuthi, Aatru-puvarasu	Sea Hibiscus
26	<i>Madhuca</i> species (All species)	Illuppai	Mohua
27	<i>Mangifera indica</i>	Mamaram	Mango
28	<i>Melia azedarach</i>	Malaivembu, Turukavembu	Persian Lilac
29	<i>Melia dubia</i>	MalaiMasaveppu	Malabar Neem
30	<i>Morinda tomentosa</i>	Manjanathi, Nona	Morinda, Suranji

S. No.	Botanical name	Tamil name	Trade name
31	<i>Pithecellobium</i> species (All species)	Kodukapuli, Korukkappuli	Manila Tamarind
32	<i>Pongamia pinnata</i>	Pungam, Pungan	Pongam, Indian Beach
33	<i>Albizia saman</i>	ThoonguMoonjiMaram	Rain tree
34	<i>Sweitenia macrophylla</i>	Mahogany	Mahogany
35	<i>Sweitenia mahogoni</i>	Mahogany	Mahogany
36	<i>Syzygium</i> species (All species)	Naaval	Jamun, Indian cherry
37	<i>Tamarindus indica</i>	Puli, Puliyan	Tamarind
38	<i>Tecomastans</i>	Swarnapatti	Esperanza
39	<i>Thespesia populnea</i>	Poovarasu	Indian Portia tree, Indian Tulip
40	<i>Toona ciliata</i>	Malaivembu, Santhanavembu	Red Cedar, Toon
41	<i>Grevillea robusta</i>	Silver Oak, Seemaisavukku	Silver oak